

**Minutes of the Poole Unit Steering Group
Held at The Homestead Flat 2, 10th February 2010**

Present:

Reg Grimston, (Chair), Father Keith Collins, Cecilia Grimston, Mary Rafferty, Chris Turner, Phil Willis, Sue Fernley and Dorothy Brant.

Apologies: Father Barry Hallett, Father Mark Skelton, Father Peter Webb, Nigel Waite and Sean Rolston

Father Keith opened the meeting with a prayer.

Action

1 Communication Activities and Matters Arising from meeting of 14 Jan 10

- 1.1 Nigel's review of the last two years has now been published at Our Lady of Fatima's and St Mary's.
- 1.2 Sean has passed the details of St Mary's review of the responses to question D3 to Father Mark. Their findings on quick fixes, what we should take forward as a unit etc can now be made known to the PUSG and the Parishioners. St Mary's
- 1.3 Mary confirmed that the date of the training session for the new diocesan financial package is 23 February in Exeter. Mary confirmed that she will be attending and suggested that if numbers were sufficient maybe we should hire a minibus. St Joseph's initially said no one would be going and then Cecilia said she may go. Sue will enquire if anyone wants to go from St Mary's and then inform Mary. Mary/all
- 1.4 David Wells didn't give Sue the 14 copies of the stewardship booklet 'All is Gift' when she was in Plymouth, so he will post it to her. Sue
- 1.5 Re the 2010 Meeting Schedule – St Anthony's are unable to host the meeting on Tuesday, 7 September. An alternative venue will be agreed closer to the date.

2 Mandate

- 2.1 The Mandate has been updated to incorporate the suggestions made at the meeting of 14 Jan 09.
- 2.2 Reg has presented the mandate to St Joseph's PPC and is pleased to report that they have unanimously approved it and Father Barry will sign it.
- 2.3 St Joseph's PPC asked that Reg report the following points back to the PUSG:
- (a) They thought we should include in our plan certain 'what if' scenarios eg what if we loose one priest, what if we loose two priests.
 - (b) The PPC would like to see the draft Development Plan before we issue it to the Parishioners

3 Action Plan

- 3.1 Sacramental Preparation, Mass times
- (a) Father Peter was unable to attend the meeting, so no update was reported
- 3.2 People – A champion is still required All
- 3.3 Premises
- (a) Reg has been unable to contact Keith Bowman (St Mary's), but Sue was able to provide contact details. Reg was unaware that David Wenham was the contact for St Anthony's. Father Keith will provide David's phone number. (Bill Davy is Our Lady of Fatima contact and Edgar Richard St Joseph's) Fr Keith
- 3.4 Financial Resources
- (a) Sue reported that she also has had problems in getting everyone together.

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3.5 Governance

(a) Father Mark was unable to attend the meeting, so no update was reported

3.6 Administration

(a) Cecilia reported that the second meeting of this group had been postponed and would now take place on 3rd March.

3.7 Outreach Activities - A champion is still required

All

3.8 Ministries - A champion is still required

All

3.9 Organisations

(a) Since the last meeting Phil has very kindly offered to be Champion of Organisations.

(b) Briefly Phil reported that she has contacted all Parish Secretaries to collect information on which organisations are in each parish and some details of the organisations. Currently she believes there are nine organisations unique to only one parish (eg Bereavement Group), and ten organisations which are available in two or more parishes (eg APF)

(c) To date Phil has details of 35 people responsible for the organisations within the various parishes and she is attempting to make contact with each of them. She has managed to contact 10 people so far.

(d) Sue has details of the members of the organisations within St Mary's and she will email these to Phil. Similarly Cecilia has details of St Josephs and Our Lady of Fatima and Dorothy St Anthony's, they also will email their details to Phil.

Sue/
Cecilia/
Dorothy

3.10 Discussion continued on the Action Plan.

(a) It was thought that 3.2 People, may be dropped and maybe 3.7 Outreach Activities may come out of 3.9. (It was noted that Churches Together is not an Organisation maybe it is more of an Outreach Activity). No decision was made about 3.2 or 3.7, we should discuss at the next meeting.

Agenda

(b) It was also felt that maybe we should expand Pastoral activities which currently comes under 3.1.

Agenda

(c) We definitely need to find someone who would be happy to Champion Ministries.

All

(d) Sue said she was looking for a third lay person to represent St Mary's

4 AOB

Reg reported that on enquiring for some specific information from the Diocese he was sent the Framework Constitution for PPC's. Interest was expressed in this document and Reg will email it to the group.

Reg

Next Meeting (PROVISIONAL)

Thursday, 11 March at 7pm at St Mary's

Addendum

** Sue asked us to publicise the Retreat which is being held at St Mary's 22 – 26 March – everyone is most welcome.

** On 20 November in Plymouth there is to be a Celebration of Marriage for 200 couples from the whole diocese. St Mary's would like to host a similar event but for specific couples from the Poole area. There will be more information about this shortly