

Appendix 1

Mandate

From the Parishes for the Steering Group Operations

POOLE CATHOLIC PARISHES

Mandate sought from the four Poole Roman Catholic Parishes

Bishop Christopher's Requirement:

That the four Poole parishes develop a plan to form one unit because forecast governance and resource changes mean that the traditional parish life of small parishes each with a resident priest cannot be sustained in the Diocese in the longer-term.

Your Steering Group's progress:

From analysis of the Survey and Audits so far conducted over the last two years, the Poole Unit Steering Group (PUSG) has determined that our re-organisation to form one unit should be based on a **Development Plan** containing the following:

Aims:

- To give witness in our lives
- To undertake a range of tasks for the benefit of the community

Objectives:

- To become a Celebrating, Caring, Living and Learning Church in the conurbation of Poole
- To keep the Catholic faith alive and developing in Poole and the surrounding areas
- To provide the sacraments in a way that reflects the availability of clergy
- To make better use of our resources: personnel, financial and buildings

Scope:

1. Sacramental Preparation
2. People – Clergy, Religious, Laity, Employees, Professionals, Contractors, Suppliers
3. Premises – Churches, Halls, Presbyteries, Schools
4. Financial Resources – Accounting, Auditing, Signatories, Systems, IT, Fundraising
5. Governance – PPC, H&S, Safeguarding,
6. Administration – Processes, Systems, IT, websites
7. Outreach Activities – Ecumenism, Evangelisation
8. Ministries – x 27?
9. Organisations – x 20?

Assumptions:

- That pastoral development could be shared and developed
- That the Parish Priest's administrative workload should be reduced
- That economies of scale could be achieved by working together as one unit
- That improvements in the management of the individual parishes Professional / Governance requirements should be explored

Principle:

The Steering Group's principle of operation is:

“Not to do anything apart that we could do better together”

and always to:

“Inform, share and invite”

POOLE CATHOLIC PARISHES

Group Structure:

The Poole Unit Steering Group (PUSG) is structured to include the Parish Priest and three parishioners from each parish who meet on a monthly basis. Working groups have been established with other parishioners to assist with research in specific scope areas.

Current Initiatives:

To review the improvements that can be gained by acting as one unit from:

- working together on Sacramental preparation
- the possibility of a Joint Administrative Team
- the possibility of a Joint Finance Committee
- the possibility of a Joint Asset Management Group
- the possibility of Joint Governance actions
- the revision of Sunday mass times

In view of progress that has been achieved since the Steering Group was first established in January 2008, the Current Initiatives and the proposed work involved in the Development Plan, the group decided that a further Mandate should be sought from the four Poole parishes to seek agreement for the Steering Group to continue working in the directions outlined.

Mandate required for PUSG to:

- Recommend unit pastoral development based on the results of the Survey and Audit analysis, in conjunction with a Stewardship approach
- Prepare a draft Development Plan for consultation
- Continue with the current initiatives detailed to explore any early improvements that can be achieved by working together
- Initiate research in other scope areas as and when resources become available

St Anthony's Karen Collins St Joseph's Barry Hallett
Melanie Willis
Marilyn Benn Wendy White

St Mary's [Signature] Our Lady of Fatima [Signature]

Appendix 2

Organisation Booklet – available from the Parish Offices

Appendix 3

Letter from Bishop Christopher

Identical letters were sent to the four Parish Priests

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Office of the Bishop
Right Reverend Christopher Budd



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RC Diocese of Plymouth: a registered charity

25 November 2010

Dear Peter

Following my recent visit to all the parishes, I think I should try and set an agenda for the next phase of reorganisation in Poole:

- 1 I would like the Consultation Group with the priests to look in detail at what the town would look like (from a Catholic perspective) with 2 priests covering the needs of people in the 4 present parishes

While doing this exercise perhaps you need to keep in mind that there could be at least 1 elderly priest living in one of the presbyteries offering ministry and assistance to the 2 fully active priests

- 2 What would a more centralised form of administration look like and would it be viable?
- 3 Would it be feasible to have one youth worker, working both in the school as Chaplain (St Edward's) and also in the parishes?
- 4 How about thinking through one hospital team under Declan's leadership covering not just the general hospital in Poole but other hospitals like St Anne and Alderney?
- 5 We need to keep in mind that whatever we put in place may need to be ready, if possible, in time for Advent 2011. Is this too short a time-span?

Needless to say I would be very happy to join you at one of your meetings to think through some of these issues, but detailed planning I think is now necessary in the areas I have indicated.

Once again thank you very much for your very warm welcome of me recently. I do hope this agenda can be pursued over the next few months. One of the assets in Poole is the strength of the present parish communities.

With every good wish and blessing

Rt. Rev Christopher Budd
Bishop of Plymouth

Copies: Monsignor Draper, Fr Budge